

**2017 Annual
Benefits
Enrollment**

**City of Baker
School System**



*** * * SAVE THE DATES * * ***

City of Baker School System's benefits Annual Enrollment for the 2017-18 School Year is approaching. Please make note of the information below.

- **Annual Enrollment Period – August 7th - August 14th**
- **Guidelines for Enrollment**
 - Making changes in plans or dependent coverage effective 9/1/2017? Any changes you wish to make must be made on the Benefits Change form.
 - Not making any changes? No form is required to be completed. Coverage will be carried forward as is currently.
- **Mandatory Employee Meetings – August 7 & 8.** See chart below
- **DEADLINE for making changes - 4PM- August 14, 2017**



IF YOU WISH TO DECLINE MEDICAL COVERAGE.....

..... you **MUST** complete a **WAIVER FORM** indicating that you were offered the opportunity to enroll and elected to decline the coverage for the 2017-18 plan year.

MANDATORY BENEFITS MEETINGS:

	AUGUST 7, 2017	AUGUST 8, 2017
8:00 A.M.		Baker Middle
10:00 A.M.	Baker High	Bakerfield
1:00 P.M.	Baker Heights	Park Ridge
2:30 P.M.	Retirees	

**LOCATION FOR ALL MEETINGS:
CENTRAL OFFICE BOARD ROOM**

More information to follow!